

**Montgomery County Collaboration Council for Children, Youth and Families, Inc.
Meeting Minutes
January 10, 2018**

The Montgomery County Collaboration Council for Children, Youth and Families, Inc., convened a meeting of its Board of Directors on January 10, 2018 at the Collaboration Council's office, 1801 Research Boulevard, Rockville, MD 20850. There was a quorum present:

Public Members Present

Gabriel Albornoz, *Montgomery County Recreation Department Representative*
Dr. Jonathan Brice, *Montgomery County Public Schools Representative*
Joanie Glick, *MC DHHS, Public Health Office Representative*
Russ Hamill, *Montgomery County Police Department Representative*
Mary Ellen Icaza, *Montgomery County Public Libraries Representative*
Roland Ikheola, *(Vice Chair) Board of Education Representative*
Patty Vitale, *County Council Representative*

Public Members Absent

JoAnn Barnes, *MC DHHS Children, Youth and Families Representative*
Dr. Raymond Crowel, *Core Services Agency Representative*
Angela English, *MC DHHS/CWS, Provider of Direct Social Services to Children, Youth and Families*
Delmonica Hawkins, *Department of Juvenile Services Representative*
Joshua Watters, *(Treasurer) Office of Management and Budget Representative*

Private Sector Members Present

Monya Bunch Battle (2020)
Robin Chernoff, MD (2019)
Andrew Friedson (2020) (Chair)
Brandon Howard (2019)
Joanne Hurt (2019) (Secretary)
Gislene Tasayco (2020)

Private Sector Members Absent

Carolyn Lowery (2020)
Ivan Nalibotsky (2018)
Alejandro Roberts (2020)

Ex Officio Member

April Kaplan, Executive Director

Guests and Collaboration Council Staff in Attendance

Stephanie Areizaga, Meg Breitenbach, Jeff Burr, Debra Cady, Alicia Church, Charlotte Girona, Kendra Grimmatt, Brittany Jones, and Lynn Sobolov

- I. The meeting was called to order at 4:10 p.m. by A. Friedson, Chair
- II. **Consent Agenda - A. Friedson (Material Distributed by Email and Onsite)**
 - A. Friedson presented the Consent Agenda that was comprised of the following:
 1. Approval of the November 15, 2017 Board Minutes
 2. Ratification of Executive Committee Approval to Re-Issue Open Solicitation 2015-48, Public Relations/Marketing Services for Opioid Prevention
 3. Ratification of Executive Committee Approval to Contract with Optimal Solutions for Evaluation and Geo-Mapping related to Bridges to the Future, Systems of Care Grant

Motion/Action: A motion was introduced by J. Hurt and seconded by G. Albornoz to approve the Consent Agenda as presented. (Unanimous)

- III. Presentation of FY17 Independent Audit Report - J. Burr, Saggar & Rosenberg
J. Burr of Saggar and Rosenberg, presented the draft FY17 audit report. The Fiscal Committee reviewed and discussed the financial statements and footnotes prior to the Board meeting. J. Burr reported that there were no significant problem areas and that the audit received a clean, unqualified opinion which is the highest rating. Saggar and Rosenberg will send out a Board governance letter as part of the audit. In accordance with Sarbanes Oxley, the Board adjourned the meeting and reconvened in Executive Session to allow time for the Directors to discuss the draft audit report without staff present.

Motion/Action: A motion was introduced by P. Vitale and seconded by R. Ikheloa to approve the FY17 draft Audit Report. (Unanimous)

IV. **Report of the Child Well Being Committee - R. Chernoff**

R. Chernoff provided a summary of the January 3, 2018 committee meeting. Items discussed included the following:

- Creating a dashboard for program updates and review
- Using the State Scorecard
- Hiring a demographer to do community assessments and analyses
- Notice of Funding Availability (NOFA) by the Governor's Office for Children (GOC)
- ACE Academy - Waiting to see if the federal government will provide funding through 21st Century Community Learning Center grants
- Focus groups to discuss homelessness and kids leaving foster care

V. **Executive Director Updates - A. Kaplan**

A. Kaplan provided updates on the following:

- FY19 NOFA. Proposal is due in April. After review by GOC, negotiation meetings between the Local Management Board Team and State Review Team will take place.
- Save a Life event will be held February 26, 2018 at Kennedy High School.
- Additional Office Space - The Collaboration Council is negotiating a lease for additional office space next to our current office space. The space will accommodate operational needs of the Systems of Care Bridges to the Future initiative.
- Personnel/Staffing Update - Brittany Jones was introduced as the new Prevention Coordinator. Collaboration Council is currently recruiting for an Excel Beyond the Bell Program Manager and Community Assessment Manager.

VI. **Announcements/Adjournment**

- Board members are invited to attend the Local Management Board Ice Cream Social with the Maryland General Assembly on February 20th in Annapolis
- The meeting adjourned at 5:45 p.m.

Addenda to the Collaboration Council Meeting Minutes January 10, 2018

The following documents comprised the meeting packet for the January 10, 2018 meeting and were distributed by email and on-site.

Document

Final Agenda

Distributed Onsite

Consent Agenda

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| 1. Approval of November 15, 2017 Meeting Minutes | Distributed Onsite and Email |
| 2. Approval of Open solicitation Plan for Online Community Trainings | Distributed Onsite and Email |
| 3. Ratification of Executive Committee Approval to Re-Issue Open Solicitation 2015-48, Public Relations Marketing Services for Opioid Prevention | Distributed Onsite and Email |
| 4. Ratification of Executive Committee Approval to Contract With Optimal Solutions for Evaluation and Geo-Mapping Related to Bridges to the Future, System of Care Grant | Distributed Onsite and Email |