



**Montgomery County Collaboration Council for Children, Youth and Families, Inc.  
APPROVED Meeting Minutes  
June 8, 2022  
Via Zoom**

The Montgomery County Collaboration Council for Children, Youth and Families, Inc., convened a meeting of its Board of Directors June 8, 2022 via Zoom.

There was a quorum present:

**Public Members Present**

- Adriane Clutter, (Chair), *Montgomery County Recreation Department Representative*
- Valeria Carranza, *Montgomery County Council Representative*
- Mark Hodge, *Montgomery County Department of Health and Human Services, Public Health Office Representative*
- Deborah Lambert, *Montgomery County Office of Management and Budget Representative*
- Lisa Merkin, *MC DHHS/CWS, Provider of Direct Social Services to Children, Youth and Families*
- Wanda Frink-Little, *Department of Juvenile Services Representative*
- Dira Treadavance, *Department of Health and Human Services, Children, Youth and Families Representative*
- Anita Vassallo, *Montgomery County Public Libraries Representative*
- Lori-Christina Webb, *Bard of Education Representative*

**Public Members Absent**

- Everett Davis, *Montgomery County Public Schools, Office of Teaching, Learning and Schools- Student & Family Support & Engagement*

**Private Sector Members Present**

- Monya Bunch (2021)
- Hannah Davis, (2021) (Vice Chair)
- Carolyn Erskine (2021) (Secretary)
- Nicholette Smith-Bligen (2022)
- Carol Walsh (2023)

### **Private Sector Members Absent**

- Melanie Goldstein (2023)
- Michelle Taylor (2022) (Treasurer)
- Adam Younoszai (2022)

### **Ex Officio Member**

- Elijah Wheeler, Executive Director

### **Collaboration Council Staff in Attendance**

Meredith Bowers, Alycia Chunev, Alicia Church, Sandy Lombardo, Karina Funes, Yaine Masresha, Jade-Ann Rennie, Thylan Singleton, Bezil Taylor, Kurt Turnier

### **Welcome**

The meeting was called to order at 4:07 p.m. by Adriane Clutter, Board Chair who welcomed Board and staff members.

#### **I. Update from Governance Committee - Carol Walsh**

The Governance Committee has acted in the role of the Nominating Committee in accordance with Boards and County Commissions regulations. In addition to Governance Committee members, Wanda Frink, Mark Hodge, and LC Webb joined to assist in the Nominating Committee process. The interview team consisted of Carol Walsh, Carolyn Erskine, Wanda Frink, and Mark Hodge. All applicant names and information are confidential and will not be shared with the full board at any time. The interview process yielded a pool of four new applicants and two incumbent members who are eligible for reappointment. The Nominating Committee will present its recommendations to the County Executive and will keep the full Board apprised of progress.

#### **II. Update from Child Well Being Committee - Nicholette Smith-Bligen**

The CWB has not met since the last Board meeting. Its current focus is on the structure of the committee and ensuring that membership is reflective of the community. Elijah and Bezil (Community Engagement Specialist) have been meeting with Nicholette to discuss how to make sure that the committee's new focus includes youth voices and other voices not historically heard in this committee. The strategic planning process will be informative of the CWB's long-term approach.

#### **III. Update from Finance Committee- Sandy Lombardo**

In Michelle's absence, Sandy Lombardo (Director of Finance) presented the financial statements including Q3 finances and a proposed FY23 budget. Sandy reviewed the income and expense categories in the proposed budget noting which categories included increases, decreases or remained constant. One member noted that Healthy Families Montgomery (Sheperd Pratt) has remained constant for several years and this is a source of concern. Elijah noted that this is something the LMB's are advocating with the Maryland State Department of Education which administers the home visiting funds.

The proposed budget projects a \$219,000 profit. One member raised the question of how and when to plan for reserves. Another member requested a breakdown of funding for each program area so the Board has a better sense of the portion of the budget going to each program area/priority.

**Actions:**

***Carol Walsh moved to approve the FY23 preliminary budget; Mark Hodge seconded the motion. (Unanimous approval)***

***Dira Treadavance moved to accept the Q3 financials as approved by the Finance Committee; Nicholette second the motion. (Unanimous approval)***

**IV. Strategic Planning Discussion - Adriane Clutter**

Adriane provided an update on the strategic planning process including a review of the two sessions (one in-person and one virtual) with facilitator Justin Pollock. Members communicated that they've enjoyed the untraditional approach and look forward to next steps.

**V. Update from Executive Director - Elijah Wheeler**

Elijah provided an update on two priority initiatives: MoCo Boost (the Guaranteed Income Pilot) and MoCo Reconnect. In terms of MoCo Boost, there are a little over 40 participants enrolled in the program and the County is working to enroll the remaining 260. In terms of MoCo Reconnect, the ribbon cutting will be June 22 and all members will receive an invitation.

***Action: LC Webb moved to adjourn, Anita Vassallo seconded the motion. All approved and the meeting was adjourned at 5:03.***