



**Montgomery County Collaboration Council for Children, Youth and Families, Inc.
FINAL Meeting Minutes
March 9, 2022**

The Montgomery County Collaboration Council for Children, Youth and Families, Inc., convened a meeting of its Board of Directors March 9, 2022 via Zoom.

There was a quorum present:

Public Members Present

Adriane Clutter, (Chair), *Montgomery County Recreation Department Representative*
Valeria Carranza, *Montgomery County Council Representative*
Mark Hodge, *Montgomery County Department of Health and Human Services, Public Health Office Representative*
Deborah Lambert, *Montgomery County Office of Management and Budget Representative*
Wanda Frink-Little, *Department of Juvenile Services Representative*
Anita Vassallo, *Montgomery County Public Libraries Representative*

Public Members Absent

Lisa Merkin, *MC DHHS/CWS, Provider of Direct Social Services to Children, Youth and Families*
Lori-Christina Webb, *Bard of Education Representative*

Private Sector Members Present

Monya Bunch (2021)
Hannah Davis, (2021) (Vice Chair)
Carolyn Lowery (2021) (Secretary)
Nicholette Smith-Bligen (2022)
Michelle Taylor (2022) (Treasurer)
Carol Walsh (2023)

Private Sector Members Absent

Melanie Goldstein (2023)
Adam Younoszai (2022)

Ex Officio Member

Elijah Wheeler, Executive Director

Guests and Collaboration Council Staff in Attendance

Meredith Bowers, Alicia Church, Peter Garza Sandy Lombardo, Karina Funes, Jade-Ann Rennie, Shane Tate, Bezil Taylor, Dira Treadavance (nominated as future *MC DHHS, Children, Youth, and Families Director*)

Welcome

The meeting was called to order at 4:06 p.m. by Adriane Clutter, Board Chair who welcomed members and guests, including Dira Treadavance, whose appointment is not official yet. Adriane noted Board Member transitions including the recent resignation of Donte Brown, who expressed positive sentiments about his participation on the board, but is currently focusing on his business. There will be 3 private member vacancies once the County Executive's Office issues the announcement. Two of the incumbents with expiring terms have expressed a willingness to reapply and they are eligible to do so.

I. Update from Finance Committee- Michelle Taylor

Michelle reviewed the financial statements noting an increase in private donations at the end of the calendar year and an earlier than usual payment from G.O.C. of \$916,000. All of the 3% increase Purchase Orders have been received and the Finance Staff is working on reconciling the mid-year adjustment.

Action: Anita Vassallo moved to accept the Financial Statements as presented; Mark Hodge seconded the motion. No objections; no abstentions (Unanimous)

II. Consent Agenda - Adriane Clutter

(Material Distributed via Email) [agenda item taken out of order, awaiting a quorum]

Adriane presented the Consent Agenda that was comprised of the following items:

- a. Approval of January 10, 2022 Draft Board Meeting Minutes
- b. Ratification of Executive Committee Mail Ballot Approval of FY22 contract with Youth Development Institute/Ramapo for two Advancing Youth Development trainings.
- c. Ratification of Executive Committee Approval of Out of School Time Contracts for FY22

Discussion: Carol Walsh noted a language change on the motion introduced regarding the COVID-19 vaccination policy to include "local health board".

Action: A motion was introduced by Carol Walsh and seconded by Mark Hodge to approve the consent agenda, with the amendment to the minutes as noted by Carol. No objections; no abstentions. (Unanimous)

III. Strategic Planning Discussion - Adriane Clutter

Adriane provided an update on the strategic planning process. In response to the Open Solicitation, and outreach to 9 identified/recommended consultants, there was one proposal submitted by OrgForward. Staff at The Collaboration Council are currently working with the Principal of OrgForward, Justin Pollock, on a values alignment project. Staff also have worked with Justin in the past as he facilitated Nonprofit Montgomery's FIRM (Financial Leadership) program. Hannah Davis has worked with Justin regarding Vikara Village. All staff

and board members who have worked with Justin/OrgForward previously expressed positive sentiments about his work and excitement about his potential facilitation of the Strategic Planning Process. The Executive Committee will meet with Justin tomorrow, March 10 to discuss his proposal.

IV. Governance Committee - Carol Walsh

Carol noted that there are four private members whose terms are expiring this month. The County Executive's office has a backlog and hasn't had the capacity to post the vacancies. All four members are eligible to reapply if they desire and may serve as members in good standing pending reappointment or replacement. All four members have agreed to serve in good standing pending the posting of their vacancies. Two intend to reapply. Two will remain until a replacement is appointed. There are two public member vacancies once Dira Treadavance (DHHS) and Everett Davis (MCPS) are officially on the Board: Core Services representative and Office of Race Equity and Social Justice representative.

Carol also referenced an ongoing discussion in the Governance Committee about the participation on committees by non-Board members including how they are recruited, how they can participate, and what is the best way to be transparent, yet efficient, given the different subject matters of each standing committee.

V. Child Well Being Committee - Nicholette Smith-Bligen

Nicholette reported that CWB Committee used its February meeting to reflect on its mission, work, and approach to date. In particular the Committee determined that it should be more youth focused and centered, which includes ensuring youth representation in decision making roles on the committee. At its next meeting the CWB committee will further discuss this approach and devise strategies to achieve it.

VI. Update from Executive Director - Elijah Wheeler

Elijah thanked the Executive Committee and staff for the recently released Annual Report. He noted that this will be the last year that we use the current platform and are starting the process of developing a new look/feel/platform for communications. Elijah thanked Wanda Frink-Little for her partnership in transferring the Evening Reporting Center (ERC) to a new provider, Pride Youth Services (PYS). The new ERC is in Rockville and staff and board members who have visited it report that it is a positive setting and seems to be in good hands with PYS leadership. Elijah shared that construction is finally complete at the MoCo Reconnect Drop-In Center and will announce a ribbon-cutting soon.

VII. Open Floor - All

Adriane invited members and guests to share any announcements.

Action: Mark Hodge moved to adjourn, Monya bunch seconded the motion. All approved and the meeting was adjourned at 4:35.

The following documents comprised the meeting packet for the March 9, 2022 meeting and were distributed by email prior to the meeting.

- Draft of January 12, 2022 Board Meeting Minutes
- Mail Ballot and Memo for FY22 consultant to facilitate two Advancing Youth Development trainings
- Memo detailing Out of School Time (EBB) contracts for Spring FY22.
- Financial Statements
- Governance Committee Report
- Draft Discussion Paper on Standing Committees